

**Agenda**  
**EHE Planning Committee Meeting**

September 23, 2020  
10:00 a.m.-11:00 a.m.

**Meeting Hosts: LaTeisha Elliott, Ritalinda Lee, and Brittney Brooks**  
**Interpreter: Ana Santos-Diaz\***

Welcome- LaTeisha  
EHE logo update- Branding Sub-Committee  
Review Situational Analysis- Ritalinda

**Scheduled Meetings**

Tentative Dates/Times	Activities	Team Lead
September 22, 2020 2:00 p.m.-3:00 p.m.	Needs Assessment Report	Ritalinda
October 28, 2020 10:00 a.m.-11:00 a.m.	Review Draft EHE Plan (due 12/31)	LaTeisha
November 18, 2020 10:00 a.m.- 11:00 a.m.	Final EHE Plan Review and LOC	LaTeisha

\*Participants must be registered for the meeting. If you know of individuals who are interested in joining the committee but need to communicate in Spanish, please contact Ana for assistance: [asantos.alabama@gmail.com](mailto:asantos.alabama@gmail.com)

**Next meeting: 10:00 a.m. October 28, 2020**